

**Town of Newbury  
Capital Planning Committee Meeting  
Thursday, 1 September 2022, 7:00 AM Town Offices  
Meeting Minutes**

**Members present: Tom Howard, Marshall Jespersen, Stuart Meurer and Nick Orem.**

**Absent:**

**In attendance: James Sarette, DPW Director and Cindy Currier, COA Director**

**Marshall Jespersen called the meeting to order at 7:07 AM and quorum was established.**

The committee first heard from Director Sarette regarding the need to replace the Town's wheeled excavator. The current excavator is a multi task machine and is broken down needing a new wiring harness. Any other deficiencies in the machine cannot be addressed until the wiring harness is replaced and that is on backorder with no idea when it will be available. Since the machine performs tasks that no other current DPW machine can do it is imperative to get a new one as soon as possible. The old machine will be sold at auction.

The capital improvement rating sheet scored 29.7

The committee next heard from Director Currier regarding the replacement of the current COA van with a new one. The current van is scheduled for replacement next year and has about 20,000 miles. Director Currier told the committee of the advantages of the new van, a lower body and a ramp for all of the traffic in and out of the van. She stressed that the new van would make it easier to get people on and off the van and should increase the ridership for COA. The old van would be sold at auction.

The capital improvement rating sheet scored 25.8

The committee reviewed the minutes from the 28 April 2022 meeting. A motion was made and seconded to approve the minutes as corrected. Passed unanimously.

The committee reviewed the minutes from the CPC meeting of 14<sup>th</sup> of April 2022. A motion was made and seconded to approve the minutes as submitted. The motion passed unanimously.

The committee reviewed the minutes from the CPC meeting of 21<sup>st</sup> of July 2022. A motion was made and seconded to approve the minutes as corrected. The motion passed unanimously.

The chair will present the corrected and amended Capital Improvement Plan to the Select Board as soon as we get the revised document.

There being no other business before the committee a motion was made and seconded to adjourn. The committee adjourned at 7:40 am.